



In Memory of Dr. Bill McMullan

October 20 - 21, 2023

Show Secretary Paula Sue Swope paulasueswope@gmail.com

Show Manager Aimee Edwards aimeeedwards@msn.com

MOST IMPORTANT STEP:

- Every person who enters as owners, trainers and riders must sign the **Entry Agreements and Waiver of Liability**. You will need to bring a COMPLETED copy of this waiver FOR EACH Horse per show to the office. There will be blank copies available, but it is recommended that this is done beforehand as numbers will not be released until waivers are received.
- By clicking "SUBMIT" you are acknowledging that you have read all of the information contained in the Showbill and agree to abide by such.
- You can stop and start as many times as you need to, until you click "I have reviewed" and "SUBMIT".
- You are not finished until you "SUBMIT" – The secretary will not be able to import your entry until you "SUBMIT" your entry.

OWNER / TRAINER / RIDER Do this for every person associated with this entry

- Gather all the usual information you need when filling out entry forms: membership numbers, correct spellings of names for you, your horse, and anyone else who might ride or train your horse – or coach you --this year. You'll also need everyone's correct address, email, and phone; rider birthdate; horse's birthdate, gender, breed.
- Enter NWA/RMHA Membership Card number in the box that says "Association".
- If no trainer, enter "NONE"
- There is a field for Social Security numbers (SSN). **Leave this field blank.**
- You can enter multiple rider/handlers for all of this owner's horses by clicking "Add Rider".
- Entry can be submitted without Credit Information, **please DO NOT enter Credit Card Information.** Payment will be reconciled at the show.

HORSE AND CLASS ENTRIES do this for every horse associated with this entry

- You can enter multiple horses for **same Owner** by clicking "Add Horse".
- Horse names must be EXACTLY as they appear on registration papers.
- Horse birthdates are required to be entered as XX/XX/XX example: 01/01/05
- Horse color, dam and sire does not need to be filled in.
- All classes have 2 digits. (01, 35, etc)
- Be sure to select a Rider# for each class. (no matter how good your horse is, he needs a rider)

COGGINS & HEALTH CERTIFICATES

- Bring a copy of your coggins for each horse to the show or email it to paulasueswope@gmail.com
- A health certificate is required for any horse traveling to the show from out of state. Bring a copy to the show or email it to paulasueswope@gmail.com

ADDITIONAL ITEMS AND FEES

- Drop down to "Additional Items and Fees" to add your Mandatory per horse fees and any additional items that you need, like Shavings, Sponsorships, fees, etc.

STALL REQUESTS and CAMPER RESERVATIONS

- Stable and Camper requests, etc, can be emailed to Sheila Guillory at shedguillory@gmail.com, make sure to get a response from Sheila. THIS DOES NOT PRE-ENTER YOUR HORSE. You still have to go through the online entry process to get pre-entry prices.

QUESTIONS/COMMENTS/REQUESTS

- Email Paula Sue Swope paulasueswope@gmail.com with any questions, comments or requests.